

# AMERICANS WITH DISABILITIES ACT

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## POLICY STATEMENT

The White Plains Public Library adheres to the Americans with Disabilities Act of 1990 that assures equal access to employment opportunities and access to all library facilities and programs. The Library has completed a self-evaluation and a compliance plan, both of which are available for review.

Every attempt will be made to accommodate the needs of persons with disabilities. When a request is made for library services, staff may suggest ways that persons with disabilities help themselves, but will not refuse assistance if it is needed.

If a person with disabilities notifies the Library in advance that he/she is planning to visit and what type of assistance is needed, the Library will try to arrange for library staff to be available at a mutually convenient time. For extensive or specialized assistance, an appropriate agency, such as the Lighthouse or NY School for the Deaf, may be contacted, or the Friends of the Library may be asked to supply a volunteer.

The Library welcomes input from persons with disabilities about ways the Library can more completely serve them. Questions about ADA compliance and complaints or suggestions about accessibility of library facilities and programs should be made in writing to the Library Director.

## WPPL AIDS FOR THE DISABLED INCLUDE:

1. TTY at the Check Out Desk for hearing impaired patrons to call the Library. This device may also be used to make outgoing local and toll-free calls.
2. Hearing devices for Library programs are kept at the Reference Desk. These are for use in the Auditorium when the microphone is being used. (*Staff note: Maintenance must be notified to turn on the system.*)
3. Visualtek enlarger for printed material is located next to the Consumer Information Shelf. (*Staff note: see Adult Services Procedure Manual for use instructions.*)
4. SIRSI catalog with text enlargement is located near the Reference Desk.
5. Several magnifiers, small light with attached magnifier, book stand, lap desk, keyboard wrist support, and heavily lined paper are available at the Reference Desk. (*Staff note: see plastic box under Desk.*)

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## DEFINITIONS USED IN THE ADA:

1. The term *disability* means, with respect to an individual, a physical or mental impairment that substantially limits one or more major life activities of such an individual.
2. *Auxiliary aids and devices* include:
  - Qualified interpreters or other effective means of making aurally delivered materials available to individuals with hearing impairment.
  - Qualified readers, taped texts or other effective means of making visually delivered materials available to individuals with visual impairment.
  - Acquisition or modification of equipment or devices.
  - Other similar services and actions.

Adopted by the  
White Plains Library Board of Trustees on: 4/19/00